

HOUSEKEEPER

Job Description

- Carry linens, towels, toilet items, and cleaning supplies, using wheeled carts.
- Disinfect equipment and supplies, using germicides or steam-operated sterilizers.
- Clean rooms, hallways, lobbies, lounges, restrooms, corridors, elevators, stairways, locker rooms, and other work areas so that health standards are met.
- Empty wastebaskets, empty and clean ashtrays, and transport other trash and waste to disposal areas.
- Observe precautions required to protect club and guest property and report damage, theft, and found articles to supervisors.
- Replenish supplies, such as drinking glasses, linens, writing supplies, and bathroom items.
- Clean rugs, carpets, upholstered furniture, and draperies, using vacuum cleaners and shampooers.
- Dust and polish furniture and equipment.
- Keep storage areas well-stocked, clean, and tidy.
- Wash windows, walls, ceilings, and woodwork, waxing and polishing as necessary.
- Sweep, scrub, wax, or polish floors, using brooms, mops, or powered scrubbing and waxing machines.
- Move and arrange furniture and turn mattresses.
- Hang draperies and dust window blinds.
- Sort articles, load washing machines, and iron and fold dried items.
- Sort, count, and mark clean linens and store them in linen closets..
- Remove debris from driveways, garages, and other areas.
- Assign duties to other staff and give instructions regarding work methods and routines.
- Replace light bulbs.
- **Extent Flexibility-** The ability to bend, stretch, twist, or reach with your body, arms, and/or legs.
- **Trunk Strength-** The ability to use your abdominal and lower back muscles to support part of the body repeatedly or continuously over time without 'giving out' or fatiguing.
- **Stamina-** The ability to exert yourself physically over long periods of time without getting winded or out of breath.
- **Information Ordering-** The ability to arrange things or actions in a certain order or pattern according to a specific rule or set of rules (e.g., patterns of numbers, letters, words, pictures, mathematical operations).
- **Near Vision-** The ability to see details at close range (within a few feet of the observer).
- **Oral Comprehension-** The ability to listen to and understand information and ideas presented through spoken words and sentences.
- **Problem Sensitivity-** The ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.
- Must be dependable and be able to work weekend hours.

Job Type: Part-time

Salary: \$9.00 /hour

Required education:

- High school or equivalent

Required experience:

- Bartending and Food & Beverage: 1 year

Required license or certification:

- Valid Drivers License & Alcohol Handling License

If you think you are the candidate we are looking for. Please submit your resume for consideration golf@svgcgolf.com OR stop by to apply in person